
Annual Council



Title:	Agenda
Date:	Wednesday 22 May 2019
Time:	6.30 pm
Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds IP33 3YU
Membership:	All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.  Ian Gallin Chief Executive 14 May 2019
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum	One third of the Council (at least 22 Members)
Committee administrator:	Helen Hardinge Democratic Services Officer Tel: 01638 719363 Email: helen.hardinge@westsuffolk.gov.uk

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: West Suffolk Council College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	West Suffolk Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.	

Agenda

Procedural Matters

Part 1 – Public

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1. Election of Chair of the Council for 2019/2020

The outgoing Chair will call for nominations for the election of the Chair for the ensuing year.

The outgoing Chair will then make their remarks, to be followed by incoming Chair's Declaration of Acceptance of Office.

2. Election of Vice Chair of the Council for 2019/2020

The Chair will nominate their Vice Chair.

Incoming Vice Chair to make their Declaration of Acceptance of Office.

3. Apologies for Absence

The Service Manager (Democratic Services) will announce any apologies for absence.

4. Election of the Leader of the Council

The Chair will call for nominations for the election of the Leader of the Council and this item of business will be determined by the normal voting process.

The term of office for the Leader of the Council will expire at the next post-election Annual Meeting of the Council unless determined before then in accordance with the provisions of the Constitution.

5. Appointment of Cabinet Members

Having regard to the provisions of the Constitution, the Chair will invite the newly appointed Leader of the Council to announce:

- (a) Up to nine Members whom they will be appointing to form the Cabinet (alongside the Leader)
- (b) The name of a Member of the Cabinet to act as Deputy Leader; and
- (c) The Portfolios, and which Members of the Cabinet will be Portfolio Holders.

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6. Review of Political Balance and Appointment to Politically Balanced Bodies 2019/2020	1 - 28
Report No: AGM/WS/19/001	
7. Appointment of Chairs and Vice Chairs of the Scrutiny Committees	
In accordance with the Constitution, the Council will appoint the Chairs and Vice Chairs of the:	
(a) Overview and Scrutiny Committee; and	
(b) Performance and Audit Scrutiny Committee	
8. Councillor Allowances and Expenses	29 - 40
Report No: AGM/WS/19/002	
9. Review and Representation on Outside Bodies 2019 - 2023	41 - 74
Report No: AGM/WS/19/003	